

## **Privacy Notice**

I will take all reasonable steps to protect any personal information I received in the course of my business. This notice applies to data subjects who have sent me their personal data (Article 13 of the General Data Action Regulation "GDPR"). It also applies to data subjects who have not sent me their personal data but where I have received it via a third party (Article 14 of GDPR). I am registered with the Information Commissioner's Office as a data controller.

I hold information gathered by me in the course of a case and/or proceedings and/or for another reason connected to my practice as a barrister. If you have instructed me via a solicitor, your solicitor and I are joint data controllers and I will tell you why we need the information and how we will use it on reasonable request. If you have instructed me via direct access or have not instructed me to represent you, I may be the only applicable data controller and I will tell you why I need information and how I will use it on reasonable request.

### **I collect and process personal data and special categories of personal data including:**

- names
- emails
- telephone numbers
- addresses
- dates of birth
- location details
- financial information
- medical records
- criminal records

### **I need to retain data for my legitimate interests which may be, variously according to the case:**

- Because it relates to a lay client whom I cannot represent without processing personal data.
- Because it relates to a potential client with whom I need to engage to market or determine suitability.
- Because it relates to an instructing solicitor or other intermediary, or an employee of such entity.

- Because it relates to an opponent on a case, a civil servant, a witness, a family member or friend, a judge or other a decision maker, a member of a regulatory body, or other person whose personal data I need to process in order to operate as a barrister.

**I will use data in order to:**

- Provide legal advice and representation.
- Investigate cases and provide advice.
- Communicate about news, updates and events.
- Make statutory returns
- Assist in training pupils and mini pupils.

I do not use automated decision-making.

I may share personal data with:

- Instructing solicitors.
- Pupils or mini pupils, or other members of chambers.
- Other legal practitioners.
- Opposing counsel, or any representative for the other side.
- Chambers management and staff.
- Regulatory bodies and legal advisers.
- Law-enforcement officials, government authorities, and third parties to whom I am required to disclose such information.
- Where a case is within the public domain, publicly by way of case report, marketing or advertising.
- Judicial appointment bodies or ranking services.
- Contractors.

**Transfers outside the UK**

I may transfer personal data to 3rd countries or international organisations using identified safeguards because I need to do so in order to operate, particularly in respect of cloud computing storage facilities. Where such data is transferred outside the European Union, I will endeavour to make sure that it is done in accordance with the EU privacy shield programme.

## **Retention**

I will retain data whilst I have a legitimate interest in processing such data, unless I am asked to delete it by the data subject (subject to below). I will generally keep data for at least 16 years, or longer if there is a legitimate reason to do so. I will delete or anonymise information at the request of the data subject unless there are unresolved issues or an overriding legitimate interest including but not limited to fraud prevention and protecting clients safety and security.

Data subjects may have specific rights concerning their personal data. For example, they have the right to be informed about the data held, what it is used for, and can ask for a copy. They can ask me to correct any inaccuracies. They can ask me to stop sending direct mail emails or, in some circumstances, to ask me to stop processing details. If I do something irregular or improper with personal data, the subject can seek compensation. More information is available from the Information Commissioner's Office website.

I should be happy to provide further details. Please contact me via chambers.

If I make significant changes to my privacy notice, it will be updated on my Chambers website.