

Privacy Notice for Mike Blitz

Thank you for choosing to instruct me in your case. I will need to collect and hold your personal information in order to represent you. I will take all possible steps to protect your personal information. I am determined to do nothing that would infringe your rights or undermine your trust. This Privacy Notice describes the information I collect about you, how it is used and shared, and your rights regarding it.

Data Controller

I am registered with the Information Commissioner's Office (ICO) as a Data Controller for the personal data that I hold and process as a barrister. My registered address is Queen Square Chambers, 56 Queen Square, Bristol, BS1 4PR and my registration number is ZA048487.

Data Collection

The vast majority of the information that I hold about you is provided to or gathered by us in the course of your case and/or proceedings. Your solicitor and/or I will tell you why we need the information and how we will use it.

The same categories of information may also be obtained from third parties, such as other legal professionals or experts, members of the public, your family and friends, witnesses, courts and other tribunals, investigators, government departments, regulators, public records and registers.

Our Lawful Basis for processing your information

The General Data Protection Regulation (GDPR) requires all organisations that process personal data to have a Lawful Basis for doing so. The Lawful Bases identified in the GDPR are:

- Consent of the data subject
- Performance of a contract with the data subject or to take steps to enter into a contract

- Compliance with a legal obligation
- To protect the vital interests of a data subject or another person
- Performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.
- The legitimate interests of ourselves, or a third party, except where such interests are overridden by the interests, rights or freedoms of the data subject.

Examples of legitimate interests include:

- Where the data subject is a client or in the service of the controller;
- Transmission within a group of undertakings for internal administrative purposes;
- Processing necessary to ensure network and information security, including preventing unauthorised access;
- Processing for direct marketing purposes, or to prevent fraud; and
- Reporting possible criminal acts or threats to public security.

My Lawful Basis is (i) your consent; (ii) performance of my contract to represent you or to taking steps to enter into that contract, (iii) my legitimate interest, (iv) compliance with a legal obligation, (v) public interest

Our Legitimate Interest is:

- (i) having available an accurate note of my preparation, conferences, my instructions and the course of proceedings for the purpose of:
 - a. further representing you and advancing your best interests, including in any appeal proceedings which may arise some time after your case has concluded;
 - b. properly responding to any complaint made about my performance of the contract;
 - c. defending myself against allegations of professional negligence, professional misconduct or similar;
- (ii) abiding by my professional code of conduct;

- (iii) abiding by the conditions of my licence to conduct direct public access work;
- (iv) ensuring I am paid the correct fee for my work in a timely manner;
- (v) accurately reporting to HMRC for tax purposes and being able to defend any allegation of false reporting;
- (vi) accurately reporting to my insurer and regulator for the purpose of obtaining valid insurance cover and a valid practising certificate;
- (vii) maintaining the contact details of instructing solicitors I have worked with for marketing purposes;
- (viii) ensuring my copyright is not being infringed.
- (ix) promoting my services.

My Legal Obligations are to accurately report my financial activities to HMRC

It is in the public interest that I report any misconduct within the legal system to the appropriate regulator

Where the information I hold is *sensitive personal information* - i.e. information about your racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership; data concerning health or sex life and sexual orientation; genetic data or biometric data, my lawful basis is (i) your consent, (ii) that the information is already public, to the extent that it has been disclosed in open court proceedings, (iii) the processing is necessary to defend my legal rights in the case of an allegation of professional negligence and / or misconduct.

I use your information to:

- Provide legal advice and representation;
- Assist in training pupils and mini-pupils;
- Comply with my obligations under my professional code of conduct;
- Investigate and address your concerns;
- Investigate or address legal proceedings relating to your use of my services/ products, or as otherwise allowed by applicable law;

- Ensure that I charge the correct fee for my work, and to defend that fee against challenge, whether by your solicitor, yourself, by the person ordered to pay my fee, or by the Court;
- Make financial returns as required by law;
- To provide my regulator / insurer with the information they need in order to provide me with an authorisation to practise / professional indemnity insurance;
- Identify and Resolve any conflict of interest between yourself and any future client;
- Make complaints about the conduct of other individuals within the justice system related to the handling of your case - please note that in some situations I am obliged by my code of conduct to make such a complaint regardless of whether you consent to it.

I do not use automated decision-making in the processing of your personal data.

I collect and process both personal data and special categories of personal data as defined in the GDPR. This includes:

Client data

- Name;
- Email;
- Phone number;
- Address;
- Payment or bank details;
- Date of birth;
- As your case requires and as you authorise to be provided to me, financial information, medical records, criminal records, driving and vehicle information, employment records, documents relating to present and previous legal proceedings, information obtained during the course of any police investigation or criminal prosecution, and any other information on your personal history that may be relevant to your case;

- If instructing me under the Direct Public Access Scheme, any feedback you provide on my work.

I may share your personal data with:

- Instructing solicitors;
- a Pupil or mini pupil, under my training;
- the Court or Court staff, for the purpose of progressing your case;
- Opposing representatives, for the purposes of resolving the case;
- My Chambers management and staff who provide administrative services;
- My regulator, insurer, or legal advisors in the event of a dispute or other legal matter;
- Law enforcement officials, government authorities, or other third parties to meet our legal obligations;
- Any other party where I ask you and you consent to the sharing;
- Any future client where there is a conflict of interest and I am obliged by my code of conduct to obtain the permission of both of you before proceeding;

I am at all times duty bound to act in accordance with my code of conduct, which broadly speaking and subject to some specific exceptions, obliges me to ensure any information you provide is not disclosed to your disadvantage.

Transfers to third countries and international organisations

I transfer personal data to the following third countries or international organisations using the identified safeguards because they provide me with IT processing services

1. MICROSOFT - USA - MEMBER OF PRIVACYSHIELD

I am satisfied that such transferred data is fully protected and safeguarded as required by the General Data Protection Regulation.

If I decide to publish a judgment or other decision of a Court or Tribunal containing your information then this will be published to the world.

I retain your personal data for the period set out in my Retention and Disposal Policy (copy available on request), which details how long I hold data for and how I dispose of it when it no longer needs to be held. You have the right to request that I delete or anonymise your information if that information is no longer necessary for the purpose for which it is held.

Your Rights

The General Data Protection Regulation gives you specific rights around your personal data. For example, you have to be informed about the information I hold and what I use it for, you can ask for a copy of the personal information I hold about you, you can ask us to correct any inaccuracies with the personal data I hold, you can ask us to stop sending you direct mail, or emails, or in some circumstances ask us to stop processing your details. Finally, if I do something irregular or improper with your personal data you can seek compensation for any distress you are caused or loss you have incurred. You can find out more information from the ICO's website http://ico.org.uk/for_the_public/personal_information and this is the organisation that you can complain to if you are unhappy with how I dealt with you.

Accessing and Correcting Your Information

You may request access to, correction of, or a copy of your information by contacting me in Chambers as above

You can edit your personal data by contacting me in Chambers as above.

Marketing Opt-Outs

You may opt out of receiving emails and other messages from my Chambers by following the instructions in those messages.

Cookies

Cookies are small text files that are stored on your browser or device by websites, apps, online media, and advertisements. The Chambers website use cookies to:

- Validate users;
- Remember user preferences and settings;
- Determine frequency of accessing our content;
- Measure the effectiveness of advertising campaigns; and
- Analyse site visits and trends.

I will occasionally update my Privacy Notice. When I make significant changes, I will notify you of these through either mail or email. I will also publish the updated Notice on my Chambers' website.