Barrister Privacy Notice

Introduction

This privacy notice outlines how I, Andrew Stone, as a barrister in Queen Square Chambers, collect, use, and protect any personal data you provide to me. I am committed to ensuring that your privacy is protected and that any personal data I hold is used in accordance with this notice and applicable data protection laws.

Data Controller

I am the data controller for the personal data I process. If you have any questions or concerns about this privacy notice or the handling of your personal data, please contact me at::

- **Address**: Queen Square Chambers, 56 Queen Square, Bristol BS1 4PR
- **Email**: Andrew.Stone@qsc.law
- **Telephone**: 0117 921 1966

The Data I Collect

I may collect and process the following personal data:

- **Personal Information**: Name, contact details, date of birth, and national insurance number.
- **Case Information**: Details related to your legal matter, including but not limited to, case files, witness statements, evidence, and correspondence.
- **Financial Information**: Billing and payment details.
- **Sensitive Personal Data**: Information about your health, racial or ethnic origin, political opinions, religious beliefs, and criminal convictions if relevant to the case.

How I Use Your Data

Your personal data will be used for the following purposes:

- **Legal Services**: To provide legal advice, representation, and conduct legal proceedings on your behalf.
- **Administration**: To manage my practice and chambers, including billing and administration of legal services.
- **Compliance**: To comply with legal and regulatory obligations.

Legal Basis for Processing

I process your personal data based on one or more of the following legal grounds:

- **Consent**: Where you have given consent for specific purposes.
- **Contract**: Where processing is necessary for the performance of a contract with you.
- **Legal Obligation**: Where processing is necessary to comply with a legal obligation.
- **Legitimate Interests**: Where processing is necessary for my legitimate interests or those of a third party, except where such interests are overridden by your interests or fundamental rights and freedoms.

Sharing Your Data

I may share your personal data with the following parties where necessary:

- **Legal and Professional Advisors**: Including solicitors, barristers, and experts involved in your case.
- **Court and Tribunal Services**: For the administration of justice.
- **Regulatory Authorities**: Such as the Bar Standards Board.
- **Service Providers**: Who provide IT, administration, and other support services.

Data Security

I am committed to ensuring that your personal data is secure. I have put in place appropriate technical and organisational measures to safeguard and secure the data I collect.

Data Retention

I will retain your personal data for as long as is necessary to fulfil the purposes for which it was collected and to comply with legal and regulatory requirements.

Your Rights

You have the following rights regarding your personal data:

- **Access**: To request a copy of the personal data I hold about you.
- **Rectification**: To request correction of any inaccurate or incomplete data.
- **Erasure**: To request the deletion of your personal data where it is no longer necessary for the purposes for which it was collected.
- **Restriction**: To request restriction of processing under certain conditions.
- **Objection**: To object to processing based on legitimate interests.
- **Data Portability**: To request the transfer of your data to another organisation.

Changes to this Privacy Notice

I may update this privacy notice from time to time. Any changes will be posted on the Queen Square Chambers website and will be effective from the date of posting.