

# Barrister Privacy Notice

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## Introduction

This privacy notice outlines how I, Andrew Stone, as a barrister in Queen Square Chambers, collect, use, and protect any personal data you provide to me. I am committed to ensuring that your privacy is protected and that any personal data I hold is used in accordance with this notice and applicable data protection laws.

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## Data Controller

I am the data controller for the personal data I process. If you have any questions or concerns about this privacy notice or the handling of your personal data, please contact me at::

- **Address:** Queen Square Chambers, 56 Queen Square, Bristol BS1 4PR
- **Email:** Andrew.Stone@qsc.law
- **Telephone:** 0117 921 1966

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## The Data I Collect

I may collect and process the following personal data:

- **Personal Information:** Name, contact details, date of birth, and national insurance number.
- **Case Information:** Details related to your legal matter, including but not limited to, case files, witness statements, evidence, and correspondence.
- **Financial Information:** Billing and payment details.
- **Sensitive Personal Data:** Information about your health, racial or ethnic origin, political opinions, religious beliefs, and criminal convictions if relevant to the case.

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## How I Use Your Data

Your personal data will be used for the following purposes:

- **Legal Services:** To provide legal advice, representation, and conduct legal proceedings on your behalf.
  - **Administration:** To manage my practice and chambers, including billing and administration of legal services.
  - **Compliance:** To comply with legal and regulatory obligations.
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## Legal Basis for Processing

I process your personal data based on one or more of the following legal grounds:

- **Consent:** Where you have given consent for specific purposes.
  - **Contract:** Where processing is necessary for the performance of a contract with you.
  - **Legal Obligation:** Where processing is necessary to comply with a legal obligation.
  - **Legitimate Interests:** Where processing is necessary for my legitimate interests or those of a third party, except where such interests are overridden by your interests or fundamental rights and freedoms.
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## Sharing Your Data

I may share your personal data with the following parties where necessary:

- **Legal and Professional Advisors:** Including solicitors, barristers, and experts involved in your case.
  - **Court and Tribunal Services:** For the administration of justice.
  - **Regulatory Authorities:** Such as the Bar Standards Board.
  - **Service Providers:** Who provide IT, administration, and other support services.
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## Data Security

I am committed to ensuring that your personal data is secure. I have put in place appropriate technical and organisational measures to safeguard and secure the data I collect.

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## Data Retention

I will retain your personal data for as long as is necessary to fulfil the purposes for which it was collected and to comply with legal and regulatory requirements.

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## Your Rights

You have the following rights regarding your personal data:

- **Access:** To request a copy of the personal data I hold about you.
- **Rectification:** To request correction of any inaccurate or incomplete data.
- **Erase:** To request the deletion of your personal data where it is no longer necessary for the purposes for which it was collected.
- **Restriction:** To request restriction of processing under certain conditions.
- **Objection:** To object to processing based on legitimate interests.
- **Data Portability:** To request the transfer of your data to another organisation.

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## Changes to this Privacy Notice

I may update this privacy notice from time to time. Any changes will be posted on the Queen Square Chambers website and will be effective from the date of posting.