QUEEN SQUARE
CHAMBERS

Fair Processing Notice for Suppliers

At Queen Square Chambers, we respect your personal data. This Fair Processing Notice explains how we will use your personal data when you are a contact in one of our suppliers.

Our contact details

Queen Square Chambers (also known as QSC Services Ltd)
56 Queen Square
Bristol
BS1 4PR

T: 0117 211 966

What personal data do we collect about you? How will we use that personal data? What is our legal basis for processing your personal data? How long do we hold your personal data?

When you work for one of our suppliers, we will need to know your name and contact details in order to communicate with you and your employer. As your employer is one of our suppliers, we have a legitimate interest in keeping the contact details of their staff. We will hold your data until you leave the employment of our supplier, after which it will be destroyed.

You have the right to object to our processing your data using legitimate interest.

Please speak to us if you have any concerns.

Do we use any automated decision making?

We do not use any automated decision making.

Who do we share your personal data with?

We do not share your personal data with any recipients.

Do we transfer your personal data outside of the EU or EEA?

We do not transfer your personal data outside of the EU.

Your rights under GDPR

You have rights in respect of our processing of your personal data which are:

- To access to your personal data and information about our processing of it. You also have the right to request a copy of your personal data (but we will need to remove information about other people).
- To rectify incorrect personal data that we are processing.
- To request that we erase your personal data if:
    - we no longer need it;
    - if we are processing your personal data by consent and you withdraw that consent;
    - if we no longer have a legitimate ground to process your personal data; or
    - we are processing your personal data unlawfully
- To object to our processing if it is by legitimate interest.
- To restrict our processing if it was by legitimate interest.
- To request that your personal data be transferred from us to another company if we were processing your data under a contract or with your consent and the processing is carried out automated means.

If you want to exercise any of these rights, please contact us.

If you have any questions or concerns, please contact us as most matters can be resolved informally in the first instance.

You also have the right to lodge a complaint about our processing the UK's Information Commissioner's Office.

Last reviewed: 5th December 2025
Next review: 5th December 2028